



**Sophia Girls' College, Ajmer (Autonomous)**  
**Indira Gandhi National Open University, New  
Delhi**  
**(IGNOU, New Delhi)**  
**Regular Study Centre**  
**(Proposed from January 2020 Session)**



## **Proposed Programmes Details**

### **1. Master of Arts (Economics) (MEC)**

The Programme offers an opportunity to learners for higher studies in Economics. Besides offering the core courses available in other universities, it includes themes in some of the emerging areas in economics such as insurance and finance that are expected to be extremely useful in the present scenario of economic liberalization and globalization. Some of the courses require an understanding of mathematical applications, particularly calculus and linear algebra. Students are expected to be conversant with basic mathematics covered at +2 level.

**Eligibility:** Bachelor's Degree or a higher degree from a recognized University.

**Medium of Instruction:** English & Hindi

**Duration:** Minimum 2 years and Maximum 5 years; offered in both January & July cycle of admissions.

**Fee Structure:** Rs. 16000/- for full programme to be paid year wise @Rs. 8000/- per year

### **2. Master of Commerce (MCOM)**

The programme meets the expanding needs in Commerce education at all levels and provide necessary manpower to industry, trade, PSUs, Government and Private enterprises in the areas like Finance, International Business and Accounting. In order to be eligible for the award of the Master of Commerce (M.Com.) degree.

**Eligibility:** Bachelor's Degree or a higher degree from a recognized University.

**Medium of Instruction:** English & Hindi

**Duration:** Minimum 2 years and Maximum 5 years; offered in both January & July cycle of admissions.

**Fee Structure:** Rs. 15,000/- for full programme to be paid year wise @Rs. 7,500/- per year.

### **3. Master of Library and Information Sciences (MLIS)**

The general objective of this programme is to contribute to building of professional human resources to meet the varied demands for information handling in libraries and information centres in the country.

**Eligibility:** Bachelor's Degree in Library and/or Information Science or Associateship from NISCAIR or DRTC

**Medium of Instruction:** English. Students can write assignments and TEE in Hindi language also.

**Duration:** Minimum 1 year and Maximum 4 years; offered in both January and July cycle of admissions.

**Fee Structure:** Rs. 10,800/- for full programme

### **4. Bachelor of Arts (BAG)**

**Objective:** The Bachelors of Arts programme is a broad based programme with a mix of disciplinary, interdisciplinary and skill based courses.

**Eligibility:** 10+2 or its equivalent or BPP from IGNOU

**Medium of Instruction:** English & Hindi

**Duration:** Minimum 3 years and Maximum 6 years; offered in both January and July cycle of admission.

**Fee Structure:** For B.A. Rs. 8,100/- for full programme to be paid year wise @ Rs. 2,700/- per year. Fee to be paid in 1st year, including Registration Fee of Rs.200/- is Rs.2,900/-

## **5. Bachelor of Commerce (BCOMG)**

The main objective of the programme is to inculcate knowledge, skills and attitude amongst the learners to meet the challenges of various dimensions of business and commerce.

**Eligibility:** 10+2 or its equivalent or BPP from IGNOU

**Medium of Instruction:** English & Hindi

**Duration:** Minimum 3 years and Maximum 6 years; offered in both January and July cycle of admission.

**Fee Structure:** Rs. 8,100/- for full programme to be paid year wise @Rs. 2,700/- per year. Fee to be paid in 1st year, including Registration Fee of Rs.200/- is Rs.2,900/-.

## **6. Bachelor of Library and Information Sciences (BLIS)**

**Eligibility:** i) Bachelor's Degree with 50% marks and 45% for General and for the SC/ST/OBC/PH category respectively.

**OR**

ii) Bachelor's Degree with Diploma (one year) in Library Science

**OR**

iii) Bachelor's Degree with 2 years of working experience in Library and Information Centre

**Medium of Instruction:** English. Students can write assignments and TEE in Hindi language also.

**Duration:** Minimum 1 year and Maximum 4 years; offered in both January and July cycle of admissions.

**Fee Structure:** Rs. 7,200/- for full programme

## **7. Post Graduate Diploma in Environment and Sustainable Development (PGDESD)**

Post Graduate Diploma in Environment and Sustainable Development has been developed by the School of Sciences, IGNOU in collaboration with the South Asia Foundation Learning Initiative (SAFLI) and other Open Universities of the SAARC region, namely, Open University of Sri Lanka (OUSL), Bangladesh Open University (BOU), Allama Iqbal Open University

(AIOU), Pakistan, B.R. Ambedkar Open University (BRAOU), Hyderabad and BRAC University, Bangladesh.

The objectives of the programme are to:

- Disseminate information and exchange knowledge and experiences gained in the pursuit of the goal of sustainable development.
- Strengthen regional co-operation in environmental capacity building especially in the area of environmental management.
- Educate and train individuals from different walks of life, viz. development functionaries, government officials, journalists, policy makers, farmers, industrialists, grassroots workers, environmentalists who have a stake in protecting the environment as well as ensuring a better quality of life for the people of their countries.

**Eligibility:** Graduate from a recognized University/Institution

**Medium of Instruction:** English

**Duration:** Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

**Fee Structure:** Rs. 7,000/- for full programme

### **8. Diploma in Nutrition & Health Education (DNHE)**

The Diploma Programme is a holistic package which provides opportunities to the learner to gain knowledge about nutrition and public health. It also enables the learners to develop skills in communicating nutrition and health related information to the community. The aim of the programme is to develop a knowledge base in areas of nutrition and public health, promote awareness about concepts and principles in communication and their application in nutrition and health education and develop skill in playing the role of nutrition/health educators in the Community.

**Eligibility:** 10+2 or its equivalent

**Medium of Instruction:** English & Hindi

**Duration:** Minimum 1 year and Maximum 4 years; offered in both January & July cycle of admissions

**Fee Structure:** Rs. 3,000/- for full programme

## **9. Certificate in Library and Information Science (CLIS)**

This programme is meant to sensitive library and information professionals at grass root level. It gives an opportunity to those who are already working in libraries without having any professional qualifications. The Certificate in Library and Information Science (CLIS) programme comprises of four courses. Out of the four courses, three courses have both practical and theoretical aspects whereas one course deals only with theoretical aspects of the subject.

**Eligibility:** 10+2 Passed or BPP from IGNOU

**Medium of Instruction :** English. Students can write assignments and TEE in Hindi language also.

**Duration:** 6 months Minimum, 2 years Maximum; offered in both January and July cycle of admission

**Fee:** Rs. 3000/- for full programme.

## **10. Certificate in Food and Nutrition (CFN)**

The Certificate in Foods and Nutrition is basically a Post-Literacy level awareness programme meant for people with basic reading and writing skills. The Programme aims to acquaint the learner with the role of food in ensuring healthy living for the individual, family and community. It includes features like food selection and preparation, nutrition from infancy to old age, economics of food, kitchen gardening, food adulteration, consumer rights, safety and education, etc. The programme lays primary emphasis on Nutrition with relevance to present day scenario, cost effectiveness, environment friendly approaches that reaches to almost the entire nation, hence making the learners responsible and aware citizens of tomorrow.

**Eligibility:** No formal qualification, Minimum age of 18 years as on the last date for receipt of Admission form.

**Medium of Instruction:** English, Hindi, Assamese, Gujarati, Kannada, Malayalam, Marathi, Punjabi, Tamil and Oriya.

**Duration:** Minimum 6 months and Maximum 2 years; offered in both January & July cycle of admissions

**Fee Structure:** Rs. 1,400/- for full programme

## **11. Certificate in Information Technology (CIT)**

This is a programme which not only imparts fundamentals of Computer Systems and Information Technology but also introduces advanced technologies such as Multimedia and Internet. This programme is also having a dedicated practical course. Students get hands-on experience in the areas of Word Processing, Spread Sheets, Presentation Tools, Databases and Web Site Development. One of the highlights of this programme is that students also learn a little bit of Programming using 'C' language.

**Eligibility:** 10th Pass **OR** SSC **OR** BPP from IGNOU **OR** DLC from Microsoft or equivalent

**Medium of Instruction:** English

**Duration:** Minimum 6 months and Maximum 2 years; offered in both January & July cycle of admissions.

**Fee Structure:** Rs.6,000/- for full programme